

Using Gift Certificates

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Once the customer has filled in the form you can see above they will go through checkout as normal. The store owner will receive notification via email of the purchase as well as the buyer and the recipient.

The recipient can then go on to the store and use their gift certificate to purchase the product of their choice. On checkout they will see a field to enter their unique code

If the value of the gift certificate is higher than the item purchased then the remaining amount will be saved for use at a later date. If the shopping cart total is higher than the value of the gift certificate then they can continue with the checkout and pay the difference through the store.

Gift Certificate admin

When you click on the Gift Certificate Management link in the home page of your control panel, you should see a screen similar to this

From this screen you can view all the active and inactive gift certificates as well as generating new ones if you need to.

Listing the results will show a screen like the one below

This provides a summary of the gift certificates that have been purchased on the store and their current status. Clicking on the Modify button will give you the chance to see the full details as well as the ability to make changes, view

the orders and issue a refund.

The admin orders page also contains a link to the gift certificate purchase

The email that is sent to the buyer and seller can be formatted in the Email Message Admin page of the control panel.